

## MPASC- General Meeting Minutes

**Date:** 12<sup>th</sup> September 2023

**Meeting Open:** 7.00 pm

**Chairperson:** John Skewes

1. **Present:** J. Skewes, B. McWhirter, J. LeLaen, M. Pilgrim, T. Peters, B. Curran, N. Hord, J. Carr, I. Carr, K. Dalton.
2. **Apologies:** C. Tzaidas, A. Whitbourne.
3. **Minutes of the Previous Meeting (General Meeting held 8<sup>th</sup> August 2023)**

**Moved:** T. Peters

**Seconded:** M. Pilgrim

4. **Matters Arising from the Minutes:**

### **Item 2 Grant Applications – Current Status:**

1. Youth and Volunteer Training - \$1,795 (NSW Office of Sport – Sport Development Grant) – Successful (Remaining funds to spend - \$320). Andy (Whitbourne) to look at expending the remaining funding on training.
2. Youth and Volunteer Training - \$2,660 (NSW Dept. Social Services – 2021 Volunteers Grant) – Grant successful and funding received. Andy (Whitbourne) to look at expending these funds.
3. Youth and Volunteer Training - \$4640 (NSW Office of Sport – Sport Development Grant) – grant successful. Andy (Whitbourne) to look at expending these funds.
4. Central Coast Council (Community Activities/Programs Grants) – \$5000 - Purchase of a Drone submitted, waiting decision.

**Item 25 General Use of the Club’s Jetty:** Ken (Dalton) advised the signage approved by the Committee had been completed by Best Signs. The permanent sign “This jetty is the property of MPASC and will be closed to the public during Sailing Club activities” has been installed. The sandwich board sign “Jetty closed for Sailing Club activities” is held in the clubhouse for use as required. **ITEM CLOSED.**

**Item 39 Volunteer for Support to Catamaran Racing on Saturdays:** Nick (Hord) advised he would continue to look at options to support catamaran racing on Saturdays.

**Action Item:** Nick (Hord) to identify options for catamaran racing on Saturdays for season 2023 – 2024.

**Item 51 Advertising Club Partners/Sponsors and Merchandise for sale:** Ken (Dalton) had previously proposed that we change the silver sign behind the bar/canteen to just MPASC information and remove the partners/sponsors information and instead use the TV monitor to advertise these. This would be a more cost-effective way to update partner/sponsors information without continually updating the signage when these changed. Ken also suggested using the TV to advertise merchandise for sale by the club. The Meeting accepted Ken's proposals.

**Action Item:** Ken (Dalton) to organise a quote to change the Sponsors silver sign above the kitchen area to just MPASC information. Bruce (McWhirter) to place partners/sponsors and merchandise information for display on the club's TV.

**Item 55 Control of Roadway/Entry Way to Property):** The Commodore advised the club's DA for the second story extension has now been approved by Council and the traffic assessment for the property is covered under the DA approval. The Commodore was waiting to see the details of the DA approval from Council.

**Item 57 Review of Canteen and Bar Prices:** The Commodore advised the review of the bar and canteen prices had been completed and approved by the Committee. New bar/canteen prices signage has been delivered from Best Signs and will be installed shortly. **ITEM CLOSED.**

**Item 64 Race Officers and Equipment Auditors:** Mick (Pilgrim) advised both Rob Blanch and Kevin Cook have enrolled to re-qualify for their Equipment Auditors training. Mick would continue to canvas members to enroll in the Race Officers course offered through Australian Sailing.

**Action Item:** Andy (Whitbourne) and Mick (Pilgrim) to canvas members to undertake the Race Officers and/or Equipment Auditors training.

**Item 70 Replace the Club's Internet Modem:** Brenton (Curran) advised the NBN was planning to upgrade NBN connections, in the Mannering Park area, with Fiber to the Node (FTTN) in the next 4 – 5 months. Based on this the Meeting decided to defer upgrading the existing modem, to a 4G failover device, which was priced at \$248 by Bruce (McWhirter).

**Action Item:** Bruce (McWhirter) to assess the Club's internet connection once NBN FTTN become available.

**Item 72 Water leak in the Storeroom:** Jim (LeLaen) advised Council technicians had come out to assess this issue, but no action has yet been taken to repair the leak.

**Action Item:** Andy (Whitbourne) to monitor Council's response to fixing the water leak.

**Item 73 Changes to the Club's Website:** Bruce (McWhirter) advised the changes to the Club's website requested by Brenton (Curran) had been completed. **ITEM CLOSED.**

**Item 74 Public use of the Jetty:** The Commodore advised he had checked with NSW Fisheries and Maritime on the Club's responsibilities regarding individuals fishing from the club's jetty. Both authorities stated individuals are required to have a valid fishing licence in NSW, however, club members had no authority to ask individuals to produce their licence. Only NSW Fisheries, Maritime, the NSW Police, and Council Ranger had this authority under the legislation. They advised if club members observed any anti-social behaviour by any individual(s) they should immediately ring the Police to investigate the issue. The Commodore was asked about the CCTV cameras used by the club and what signage was required to advise the public that they were in use. The Commodore stated he would investigate the club's responsibilities on this issue.

**Action Item:** The Commodore to investigate the club's responsibilities regarding signage for the CCTV system at the clubhouse.

**Item 75 Erosion issue along the foreshore and beneath the Club's Boat Ramp:**

Ian (Carr) advised he had inspected beneath the jetty and boat ramp and found the erosion not as bad as first thought, but this would need to be monitored over time. Andy (Whitbourne) had volunteered to investigate the erosion issue along the foreshore, noting Crown Lands was addressing similar issues in the bay by depositing blocks in front areas experiencing erosion. This may be able to be extended to include the foreshore in front of the club.

**Action Item:** Andy (Whitbourne) to investigate erosion issues along the foreshore.

5. **Reports**

**Treasurer's Report:** The Commodore tabled a Profit & Loss Report covering the April – July 2023 period from the Club's Reckon Accounting system.

**Moved:** J. LeLaen

**Second:** K. Dalton

**Race Committee Report:** Mick (Pilgrim) advised a link for Causal Race Fees to the TryBooking system was not available on the Club's website. Mick also requested the Club's Handbook be amended, for casual race fees for Dinghies, to better explain the difference in prices for adult sailing members and juniors.

**Regatta Committee Report:** Andy (Whitbourne) had previously advised he had been approached by the VS Association to hold a three-day regatta at the club over the Australia Day Long Weekend in 2024. The Committee agreed to a two-day regatta at \$1000 per day. Andy would put our proposal to the VS Association. Nick (Hord) advised 15 boats have been registered for the Taipan regatta to be held on Saturday 16<sup>th</sup> September 2023.

6. **Correspondence In:**

- Central Coast Council – DA approval for 2<sup>nd</sup> Story Extension.
- Tudor Insurance – Club's insurance Policies (Clubhouse, Public Liability, Boats)

7. **Correspondence Out:**

- NIL

8. **General Business.**

**Item 76 First Aid Audit:** Janet (Carr) advised the First Aid kits audit had been completed and we were just waiting on a new battery for the defibrillator which had reached the end of its active life.

**Action Item:** Janet (Carr) to monitor the supply of a new defibrillator battery from Flo.

**Item 77 Rental of the Clubhouse for functions:** The Meeting discussed the use of the clubhouse for functions and should all users pay a fee for renting the facility. The Commodore advised the club's current policy was that members could hire the clubhouse at no cost, but non-members had to pay a fee. Over the last few years only the Mannering Park Country Women's Association (CWA) had rented the facility, while their own hall was undergoing repairs, and they paid a nominal fee for using the clubhouse. All other bookings of the clubhouse were by club members. The meeting decided any decision to establishing a fee to members, for hiring the facility, should be made at an AGM by all members.

**Action Item:** The Commodore to raise this issue at the next AGM. responsibilities.

**Item 78 Resignation of John Sivell (Ordinary Member):** The Commodore advised John Sivell (Ordinary Member) had tendered his resignation as he and his wife were moving to Foster. The Meeting accepted John's resignation and asked if the club's appreciation could be passed on to John for his years of service and support.

**Action Item:** The Commodore to pass on the club's appreciation.

## **Long Term Issues.**

**New Child Protection Policy:** The State Government has introduced a new Child Protection policy for sports clubs and other organizations to follow. Implementation of the policy would be over a 2-year period. Australian Sailing had also commenced drafting the documentation needed to comply with the new policy and these would be made available to clubs over time. Janett Mangan has volunteered to be the club's coordinator in developing the club's policy documentation and providing advice to the committee.

**Disposal of the Club's Flying Ants:** The Club's Flying Ants fleet will be sold off.

**Action Item:** Ken (Dalton) and Jim (LeLaen) to manage the sale of the Flying Ants.

**Renewal of Council Lease:** Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month-to-month lease arrangement.

**Renewal of RSA Qualifications for Club Members:** Any club member undertaking the RSA training or renewing their RSA would be reimbursed the cost of the course by the Club.

**Monitoring the Club's Radios during Sailing Days:** For safety reasons club members and Duty personnel will need to be continuously reminded of the importance to monitor the radios during race days. The Commodore had recommended we change the radio call sign for the clubhouse from MP1 to MPASC Clubhouse to remove any confusion to who was being called and this was accepted by the meeting.

**Development (through Australian Sailing):** Australian Sailing (AS) were embarking on a program to engage clubs to improve club development.

**Meeting Closed: 8.36 pm.**